



Ref Centre[™]

Registering with the OSA

March 2012



2012 Referee Registration Rates



Classification	Before April 15th	After April 15th
FIFA	\$185	\$200
National	\$185	\$200
Provincial	\$134	\$149
Regional	\$134	\$149
District over 18	\$83	\$98
District under 18	\$42	\$57
Youth	\$26	\$41

*Late fee deadline has been extended to April 15th
save money and register prior*



Registration Options



- Referees have 3 options to register in 2012

Option	Processing fee	Processing time	Payment options	
1	Register and pay online	None	None	Pay Pal or credit card
2	Register online pay offline	\$5.00	14 - 21 days	Cheque, debit or credit card
3	Register and pay offline	\$10.00	21 - 30 days	Cheque, debit or credit card

- Option 1 is the cheapest and fastest method and we encourage all referees to register this way
- Options 2 and 3 are also available for those referees who either cannot or do not want to register or pay over the internet
- Processing fees have been included with options 2 and 3 because of the additional administration work required to process those registrations
- Referees using option 1 and 2 use E2E Soccer to register
- Referees using option 3 will use a paper registration form that can be downloaded from the OSA web site
<http://www.ontariosoccer.net/Referee/Referee/RegistrationInformation.aspx>
- **Referees may only officiate after their registration has been processed**



Registering Online

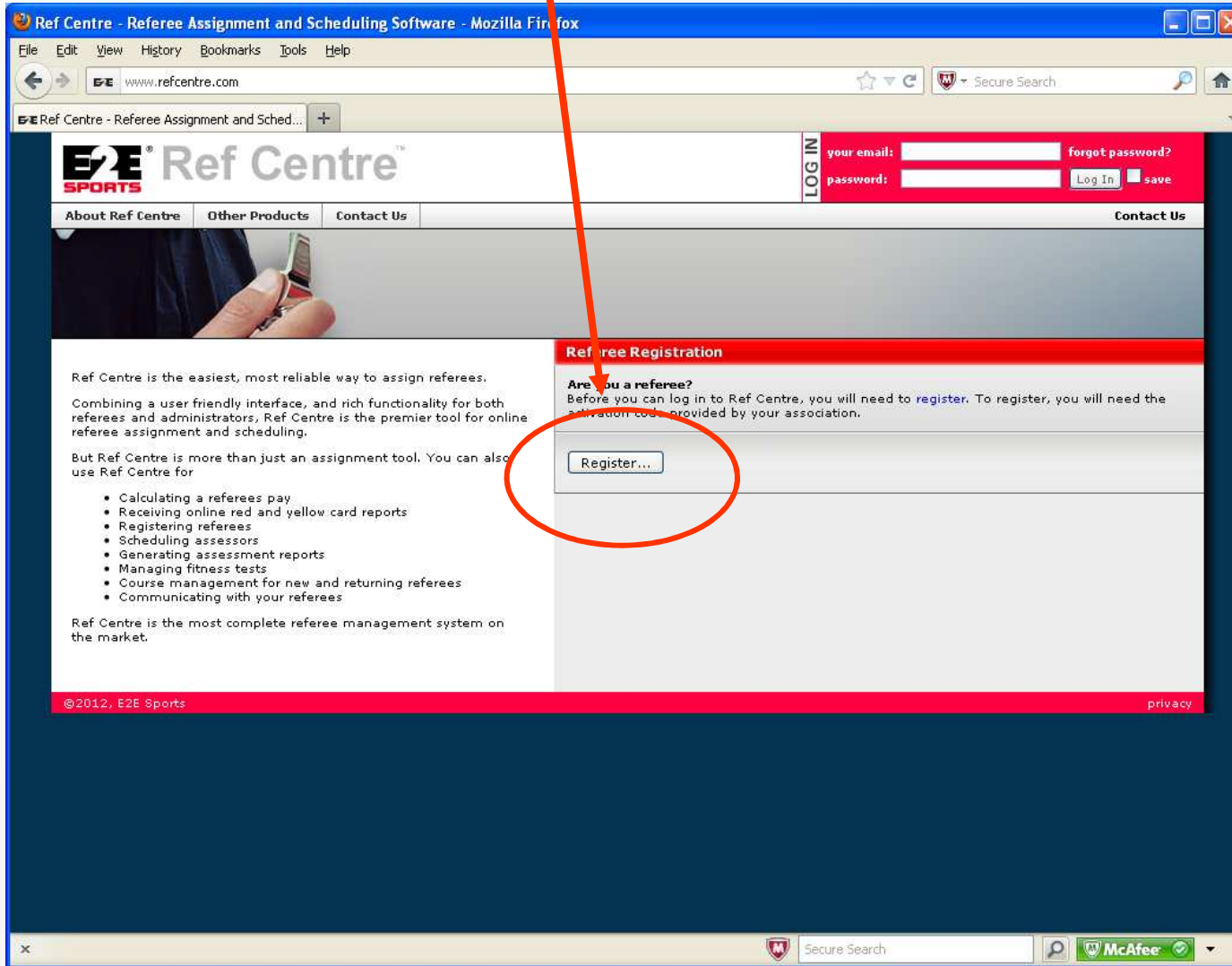


The remainder of this presentation describes the online process for returning referees using the Ref Centre service from E2E Soccer

PLEASE NOTE: New referees who are taking an Entry Level or Mini Soccer course in 2012 do not use this process

- Slides 5 - 7 show you how to create a Ref Centre account
- If you already have a Ref Centre account go to Slide 8 of this presentation
- Ref Centre can be found at www.refcentre.com
- If you have issues first make sure that your web browser is at least at this level
 - Internet Explorer 9
 - Firefox 9
 - Google Chrome 17
 - Safari 5
- If you are still having problems contact the OSA for assistance lhooper@soccer.on.ca

Click here



Ref Centre - Referee Assignment and Scheduling Software - Mozilla Firefox

File Edit View History Bookmarks Tools Help

www.refcentre.com

Secure Search

Ref Centre - Referee Assignment and Sched...

E2E Ref Centre

LOG IN your email: forgot password?
password: Log In save

About Ref Centre Other Products Contact Us Contact Us

Referee Registration

Are you a referee?
Before you can log in to Ref Centre, you will need to register. To register, you will need the activation code provided by your association.

Ref Centre is the easiest, most reliable way to assign referees.
Combining a user friendly interface, and rich functionality for both referees and administrators, Ref Centre is the premier tool for online referee assignment and scheduling.
But Ref Centre is more than just an assignment tool. You can also use Ref Centre for

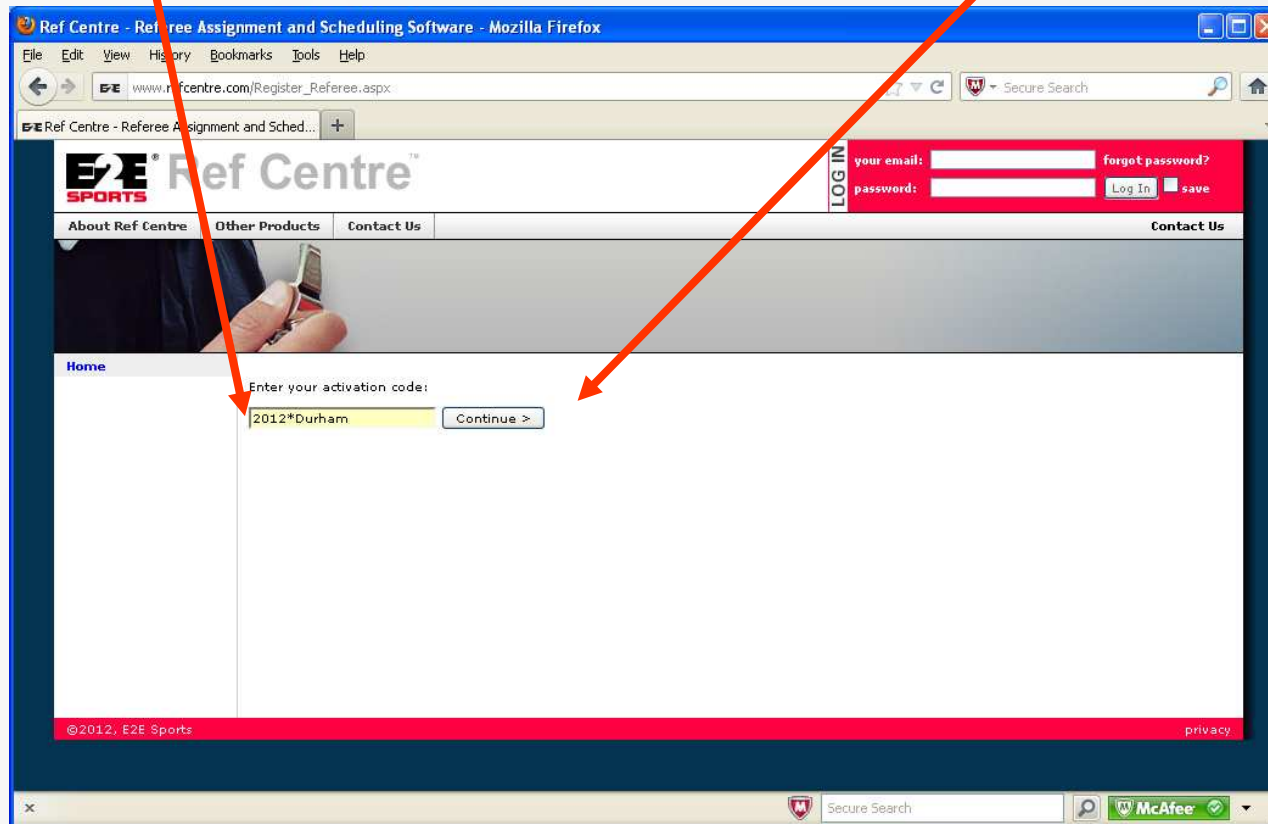
- Calculating a referees pay
- Receiving online red and yellow card reports
- Registering referees
- Scheduling assessors
- Generating assessment reports
- Managing fitness tests
- Course management for new and returning referees
- Communicating with your referees

Ref Centre is the most complete referee management system on the market.

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Enter Activation Code here then click the continue button here



Each district has its own unique activation code.
Please contact your district if you have not received your activation code

This screen will appear

Select your name from here

And then complete the form as requested

When you have finished click the submit button

You have now completed all the steps required to create a Ref Centre account



Successfully logged in



You have now created a Ref Centre account. To register with the OSA click here

Ref Centre : Referee Home Page - Mozilla Firefox

File Edit View History Bookmarks Tools Help

Ref Centre : Referee Home Page

E2E SOCCER Ref Centre

User Name: **Robin BANKS** Log Out
User Type: **Referee**
Organization: **EODSA**

Games Preferences My Account Resources Payment Assessments Fitness Registration

Next Game
No future games

Warning
Your annual registration is due by Mar 31, 2012
Click [here](#) to submit your registration

Week: Mar 11 - Mar 17

Sun Mar 11	Mon Mar 12	Tue Mar 13	Wed Mar 14	Thu Mar 15	Fri Mar 16	Sat Mar 17
M - Unavailable A - Unavailable E - Unavailable	Unavailable	Unavailable	Unavailable	Unavailable	Unavailable	M - Unavailable A - Unavailable E - Unavailable

NEWS
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Secure Search McAfee

The screenshot shows a web browser window titled "Ref Centre : Register Now - Mozilla Firefox". The page header includes the E2E Soccer logo and the text "Ref Centre". A red navigation bar contains the following menu items: Games, Preferences, My Account, Resources, Payment, Assessments, Fitness, and Registration. The "Registration" menu item is highlighted. The main content area is titled "REGISTER NOW" and "Registration - Step 1". It contains a flow chart with the following steps:

```
graph TD; A[Confirm Personal Data] --> B[Agree to waiver]; B --> C[Agree to purchase]; C --> D{Decide how To pay}; D --> E[Go to Pay Pal]; D --> F[Complete a cheque.]; E --> G[Pay]; G --> H[Return to Ref Centre]; F --> I[Post your cheque and form to the OSA]; I --> J[Wait for the OSA to process your order];
```

At the bottom of the flow chart is a "Next" button. An orange arrow points from the text "Click next when you are happy with it" to this button.

The flow chart explains the registration process

The diamond is where you decide if you want to register with option 1 or option 2 (see slide 3)

Click next when you are happy with it



Confirm your details



Ref Centre : Register Now - Mozilla Firefox

File Edit View History Bookmarks Tools Help

Ref Centre : Register Now

E2E SOCCER Ref Centre

User Name: Robin BANKS Log Out
User Type: Referee
Organization: EODSA

Games Preferences My Account Resources Payment Assessments Fitness Registration

Home REGISTER NOW

Details
My Status
> Register Now

Registration - Step 2

Please correct your contact information below before clicking the next Button. Please note that if you change your primary email address then this will become the email address that you will use for future Log ins to Ref Centre

If you need to correct some of the protected data eg Class, DOB etc please contact your provincial referee development department

First Name: Robin
Family Name: BANKS
DOB: Jul 16, 1964
Gender: Male
Classification: District
Address 1: 55 Main Street
Address 2:
City: Ottawa
Province: Ontario
Postal Code: K2T4R6
Phone (Day): 613 - 555 - 1234 Ext.
Phone (Evening): - - - ext.
Phone (Cell): 613 - 555 - 789
Primary Email: bagofswag@gmail.com
Alternate Email:

Back Next

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Secure Search McAfee

Make sure that your contact details are still accurate

Correct them if you have to, then click next



Agree to the waiver



Ref Centre : Register Now - Mozilla Firefox

OSAPrivacyOfficer@soccer.on.ca or by mail to: Attention: OSA Privacy Officer, The Ontario Soccer Association, 7601 Warden Grove Road, Vaughan ON, L4L 9E4. The Privacy Officer will advise the implications of such withdrawal.

The OSA does not sell or distribute your personal information to any other third party not listed herein

WAIVER AND RELEASE OF LIABILITY - REFEREES
(To be signed by Referees 18 yrs of age and older)

By signing this form you give up important legal rights. Please read carefully!

1. This is a binding legal agreement. As a Referee in the programs, activities and events of the Ontario Soccer Association and its Districts, Leagues and Clubs, the undersigned acknowledges and agrees to the following terms:

Disclaimer

2. The Ontario Soccer Association, its Districts, Leagues and Clubs and their respective directors, officers, members, employees, coaches, volunteers, officials, participants, clubs, agents, sponsors, owners/operators of facilities, and representatives (the "Organization") are not responsible for any accidental or unintentional injury, damage or loss of any kind suffered by a Referee during, or as a result of, any program, activity or event of the Organization and caused by the risks described in paragraph 3. This disclaimer will not include intentional acts of the Organization to any injury, loss or damage suffered by a Referee during, or as a result of, any program, activity or event of the Organization.

Description of Risks

3. In consideration of my participation as a Referee in the programs, activities and events of the Organization, I hereby acknowledge that I am aware of the risks and hazards associated with or related to refereeing soccer. The risks and hazards of refereeing soccer include, but are not limited to injuries from:

- Grass, turf and other surfaces including bacterial infections and rashes;
- Falling to the ground due to uneven or irregular terrain or surfaces;
- Collisions with walls, soccer equipment and soccer goals;
- Failing to properly use any piece of equipment or from the mechanical failure of any piece of equipment;
- Extreme weather conditions which may result in heatstroke, sunstroke or hypothermia;
- Accidental or unintentional contact, collision or accidentally being struck by other participants or equipment;
- Vigorous physical exertion and strenuous cardiovascular workouts;
- Exerting and stretching various muscle groups; and
- Travel to and from competitive events and associated non-competitive events which are an integral part of the Organization's activities.

Furthermore, I am aware:

- That injuries sustained in soccer refereeing can be severe;
- That I may come into close contact with other participants, including the possibility of accidental contact;
- That I may experience anxiety while refereeing during the programs, activities or events of the Organization;
- That my risk of injury is reduced if I follow all rules adopted by the Organization; and
- That my risk of injury increases as I become fatigued.

5. In consideration of the Organization allowing me to participate as a Referee, I agree:

- a) To assume all risks described herein and arising out of, associated with or related to refereeing;
- b) To be solely responsible for any injury, loss or damage that I might sustain while refereeing for the risks described herein; and
- c) To release the Organization from liability for any and all claims, demands, actions and costs that might arise out of my refereeing for the risks described herein, even though such risks, injuries, loss, damage, claims, demands, actions or costs may have been caused by the negligence of the Organization.

Acknowledgement

6. I acknowledge that I have read this agreement, that I have executed this agreement voluntarily, and that this agreement is to be binding upon myself, my heirs, executors, administrators and representatives.

Next you have to agree to the waiver



Purchasing options

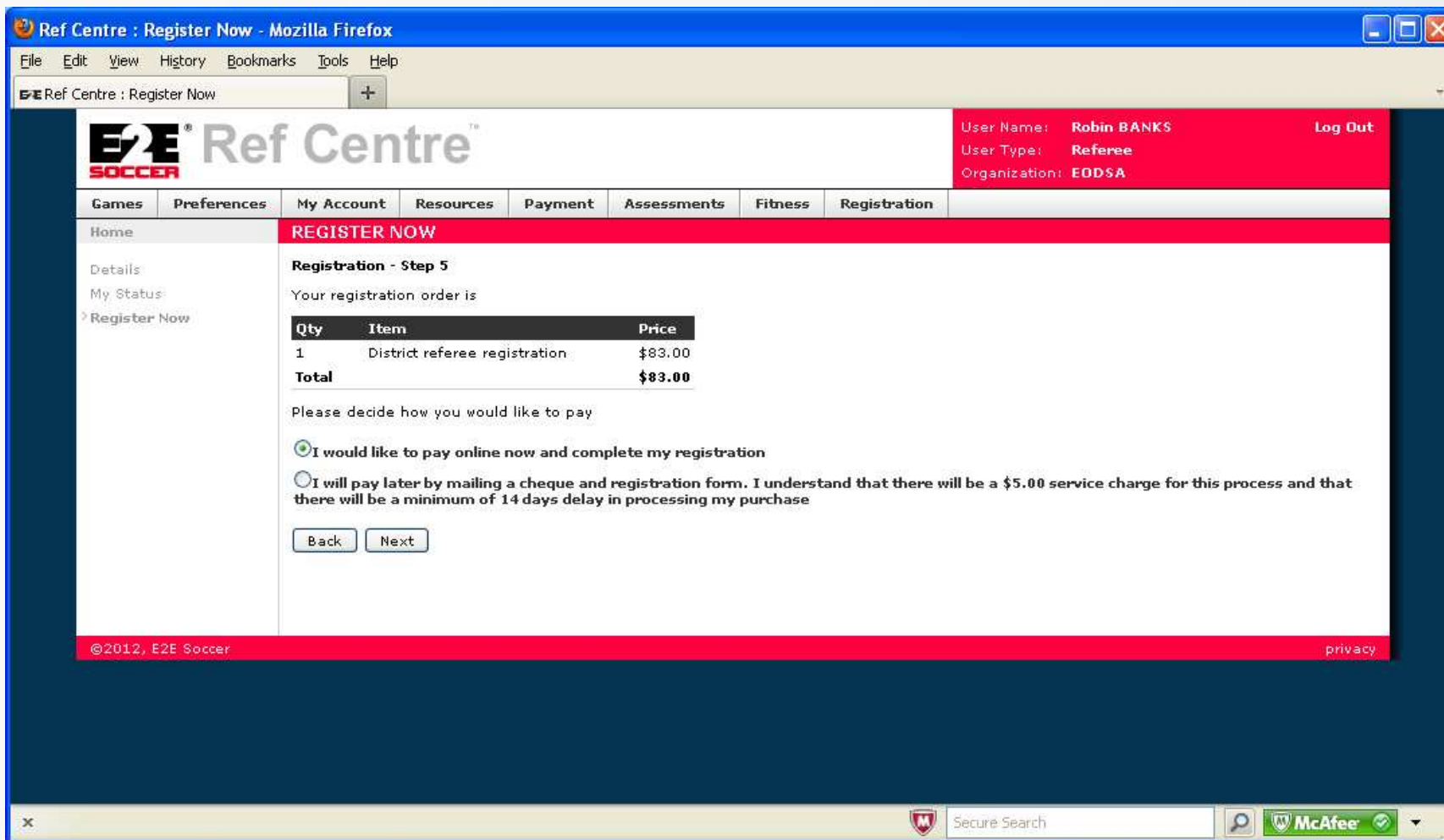


You will then see what you are permitted to purchase. Click Next when ready

The screenshot shows a web browser window titled "Ref Centre : Register Now - Mozilla Firefox". The page header includes the E2E SOCCER logo and "Ref Centre". A navigation menu contains links for Games, Preferences, My Account, Resources, Payment, Assessments, Business, and Registration. The main content area is titled "REGISTER NOW" and "Registration - Step 4". It displays a selected option "District" with a price of "\$83.00". Below this, there are "Back" and "Next" buttons. An orange arrow points from the text above to the "Next" button. The footer of the page shows "©2012, E2E Soccer" and a "privacy" link. The browser's status bar at the bottom includes a search bar and a McAfee security icon.

This is where you decide how to pay (see slide 3)

For option 1 select the top radio button, for option 2 select the bottom radio button



Ref Centre : Register Now - Mozilla Firefox

File Edit View History Bookmarks Tools Help

Ref Centre : Register Now

E2E SOCCER Ref Centre™

User Name: Robin BANKS Log Out
User Type: Referee
Organization: EODSA

Games Preferences My Account Resources Payment Assessments Fitness Registration

Home REGISTER NOW

Details
My Status
> Register Now

Registration - Step 5

Your registration order is

Qty	Item	Price
1	District referee registration	\$83.00
Total		\$83.00

Please decide how you would like to pay

I would like to pay online now and complete my registration

I will pay later by mailing a cheque and registration form. I understand that there will be a \$5.00 service charge for this process and that there will be a minimum of 14 days delay in processing my purchase

Back Next

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Secure Search McAfee

Option 1 – Going to Pay Pal

Pay with a debit or credit card - Mozilla Firefox

File Edit View History Bookmarks Tools Help

Pay with a debit or credit card

Ontario Soccer Association

English

Your order summary

Descriptions	Amount
2012 District referee registration Item number: 31727 Item price: \$83.00 Quantity: 1	\$83.00
Item total	\$83.00
Total \$83.00 CAD	

Choose a way to pay
PayPal securely processes payments for Ontario Soccer Association.

Have a PayPal account?
Log in to your account to pay

Don't have a PayPal account?
Pay with your debit or credit card as a PayPal guest

Country:

Card number:

Payment Types:

Expiration date: mm / yy

CSC:
[What is this?](#)

Billing information: Robin BANKS
55 Main Street
Ottawa Ontario K2T4R6
Canada
[Change](#)

Contact information: 613-555-1234
bagofswag@gmail.com
[Change](#)

Payments processed by

If you chose the top radio button (option 1) you will then be taken to Pay Pal

Here you can pay one of two ways

1. With your Pay Pal account
- or
2. With your credit card

You can use 1 of 4 credit cards
Visa
Mastercard
Discover
AMEX

Follow the instructions to completion



Option 2 – Paying offline



If you select option 2 select the bottom radio button and click next

The screenshot shows a web browser window titled "Ref Centre : Register Now - Mozilla Firefox". The page displays the "E2E SOCCER Ref Centre" logo and navigation tabs: Games, Preferences, My Account, Resources, Payment, Assessments, Fitness, and Registration. The "Registration" tab is active, showing "REGISTER NOW" and "Registration - Step 5".

User information is displayed in the top right: User Name: Robin BANKS, User Type: Referee, Organization: EODSA, and a Log Out link.

The registration order summary is as follows:

Qty	Item	Price
1	District referee registration	\$83.00
Total		\$83.00

Below the summary, the user is asked to decide how to pay:

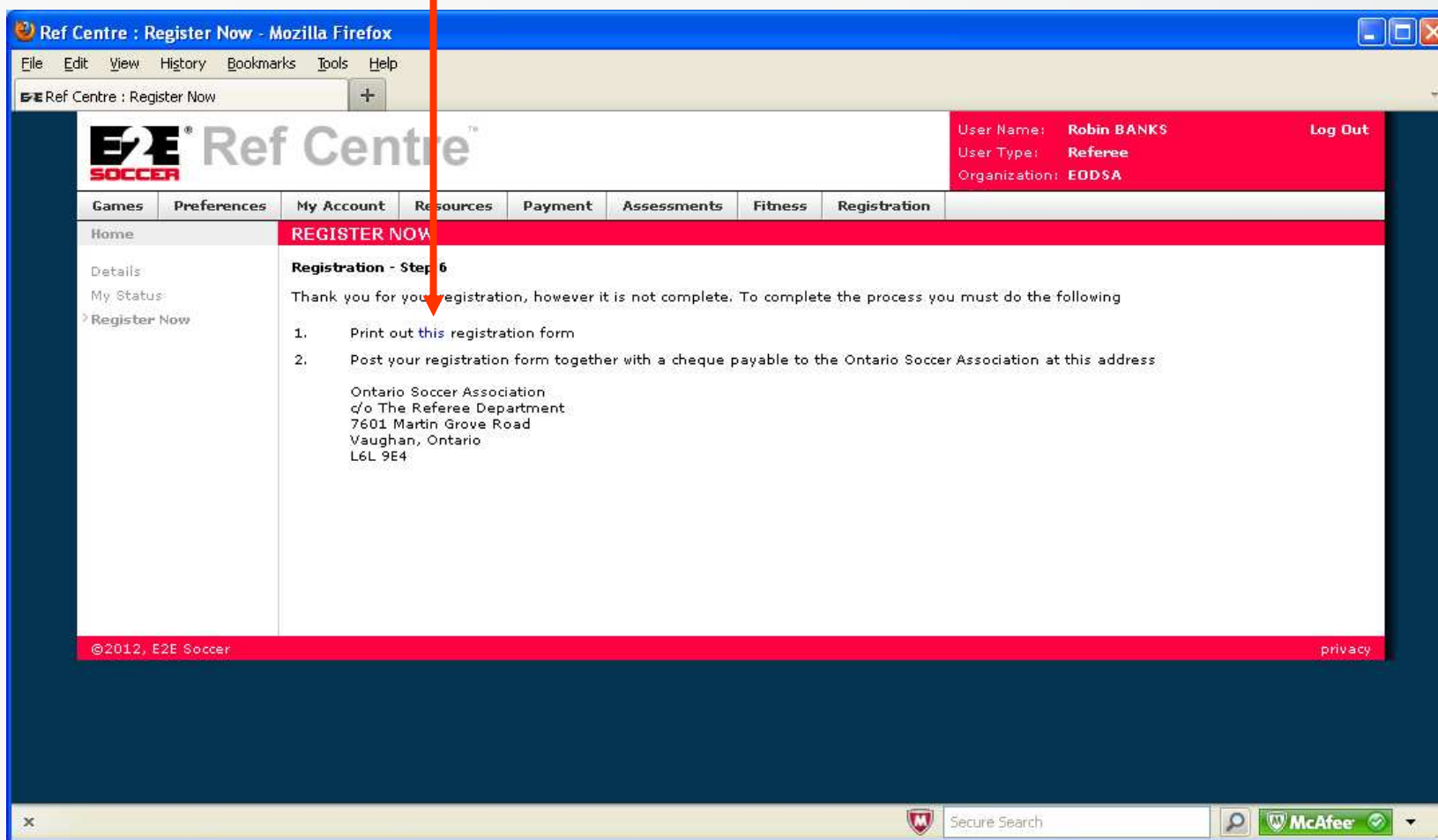
Please decide how you would like to pay

- I would like to pay online now and complete my registration
- I will pay later by mailing a cheque and registration form. I understand that there will be a \$5.00 service charge for this process and that there will be a minimum of 14 days delay in processing my purchase

Buttons for "Back" and "Next" are visible at the bottom of the form.

Footer text includes "©2012, E2E Soccer" and a "privacy" link.

Payment instructions are then given to you. You will need to print off the registration form here



The screenshot shows a web browser window titled "Ref Centre : Register Now - Mozilla Firefox". The page header includes the E2E SOCCER logo and the text "Ref Centre". A navigation menu contains links for Games, Preferences, My Account, Resources, Payment, Assessments, Fitness, and Registration. The "Registration" link is highlighted. The main content area is titled "REGISTER NOW" and "Registration - Step 6". It contains the following text:

Thank you for your registration, however it is not complete. To complete the process you must do the following

1. Print out [this](#) registration form
2. Post your registration form together with a cheque payable to the Ontario Soccer Association at this address

Ontario Soccer Association
c/o The Referee Department
7601 Martin Grove Road
Vaughan, Ontario
L6L 9E4

The footer of the page includes "©2012, E2E Soccer" and a "privacy" link. The browser's status bar at the bottom shows "Secure Search" and "McAfee" security icons.



Registration form to print



Print off this form and mail it to the OSA with your cheque. Your registration will not be processed if this form is not attached to your cheque

The screenshot shows a Mozilla Firefox browser window with the following content:

Referee Registration - Receipt

To complete your registration please mail this receipt with your cheque to this address:

Ontario Soccer Association
c/o The Referee Department
7601 Martin Grove Road
Vaughan, Ontario
L6L 9E4

Referee name: Robin BANKS
OSA #: 555

Qty	Item	Price
1	District referee registration	\$83.00
	Administration Fee	\$5.00
Total		\$88.00

Please make your cheque payable to the Ontario Soccer Association

The browser window also shows a search bar with "Secure Search" and a McAfee security icon.



Need help



- For Video assistance, and step by step, cut and paste this link into your browser: <http://www.youtube.com/watch?v=uigLMZiRTRk>
- For those “ugh, I have tried everything” moments, please contact Lyndon Hooper at the OSA lhooper@soccer.on.ca
- 905 – 264 – 9390 extension 236

HAVE A GREAT 2012 SEASON!